



SPECIALIZED TREATMENT FACILITY

Acknowledgement of Visitation Policy

The Specialized Treatment Facility encourages positive family involvement and has developed this visitation policy for the residents of STF. The policy is designed to promote visitation of the residents, and to provide a safe environment for visitors, residents, and staff. Following the procedure outlined below, residents are permitted to have visits with approved visitors, and/or to go on therapeutic leave with approved visitors (e.g. leave campus for a specific period of time).

1. All visits should be scheduled through the therapist assigned to the resident. These visits should be scheduled prior to the day of the visit to ensure proper staff is informed of the visit and to ensure the availability of the resident. If Security has not been informed of the visit, the Clinical Director will be contacted to approve or disapprove the visitor(s). If the Clinical Director cannot be reached, then the assigned therapist will be contacted to make a decision.
2. Visits should be scheduled during the weekend so as not to disrupt treatment programming. Visits on-campus may be up to one (1) hour in length. One (1) hour visits on the weekend may be scheduled 9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m. As residents progress through the level system, families will be encouraged to take residents on off-campus/home passes which will provide a longer visitation time.
3. Guardians, family members, and any adult deemed to be a positive influence in the resident's life by the guardian, approved by the therapist, and listed on the residents' contact form can visit the resident. Girlfriends, boyfriends, or friends are not allowed to visit the residents while at Specialized Treatment Facility, even if they are in the presence of the guardian or immediate approved family members. Any visitor under the age of 21 must be accompanied by an adult and will not be allowed past the visitor rooms in the administration area. Former residents may not visit current residents, unless approved by the Treatment Team. These cases will be examined on an individual, case-by-case basis.
4. There is to be no food or drink brought to the visit, as the dietary needs of all residents are met by Specialized Treatment Facility staff.
5. Visitors are to use the security entrance located on the east side of the facility. Visitors must leave purses, bags, coats, jackets, beepers, or cell phones in their vehicle or with security.
6. Medication, alcohol, prescription drugs, illegal drugs, inhalants, drug paraphernalia, and tobacco products of any sort are strictly prohibited during the visits.
7. Objects that can be used as a weapon are not allowed in the facility (i.e. knives, fingernail files, letter openers, glass cutters, soda cans, cigarette lighters, matches, or other objects which can be used as a weapon, etc.).
8. All vehicles parked on STF's campus are subject to search.
9. Residents on observation level may not have a therapeutic leave pass during their initial fourteen (14) days following admission to the facility. However, on campus visits by the residents' guardian or family member(s) are permitted during this time.
10. Any clothing or personal possessions brought to the resident must be checked in through security. Items will be held in security until Resident Living staff can inventory the items.
11. The use of any type of device that can record, store, or play back data, music or images is not allowed in the treatment or visitation area at any time.
12. Any problems with a resident's visit, i.e., contraband or problems with visitors, shall be dealt with on a case-by-case basis at the time of the visit and will be reported to the Treatment Team. If the team determines restrictions are necessary for a resident's visit, the family, guardian, or other responsible party, and the resident will be notified in writing by the therapist and such will be documented in the resident's Treatment Chart. The visitation list will be updated by the therapist to indicate the restrictions.
13. Suitable areas shall be provided for residents to visit in private, unless such privacy is contraindicated by the resident's treatment plan. While privacy will be provided for the visits, unless contraindicated, visitors should be aware that security cameras are in use in common areas to ensure the safety of residents and visitors.

The staff of the Specialized Treatment Facility appreciates your cooperation with the Visitation Policy. We would like to make the visit as convenient as possible for all parties involved. Please remember that our main focus is your adolescent. We aim to provide the best treatment for the residents and need your assistance to do so. Please contact your child's therapist if you have any questions or concerns.

By signing this form I acknowledge understanding of and agreement to the above Visitation Policy as provisions for being permitted to visit with a resident of the Specialized Treatment Facility (STF).

Parent/Guardian Signature

Date

Intake Signature